

**Village Board Meeting Minutes  
October 2, 2018**

**The Village of Caledonia Board of Trustees held a meeting on Tuesday, October 2, 2018 at 6:30 p.m. at the Village Office.**

**Members Present:** Mayor Scott DiLiberto, Trustee Greg Boilard, Marge Byrnes and Janet Cappotelli. Also present was MacKay Park Supervisor Barry Ganzhorn, Water & Street Superintendent Chris Buckley and Code Enforcement Officer Michael Burnside. Absent: Deputy-Mayor Jerry O'Donoghue.

Mayor DiLiberto introduced Annie Chwiecko, Community Representative of Senator Patrick Gallivan's Office. Annie detailed her role in the Senator's office and encouraged the board to contact her for their needs, including funding opportunities. Mayor DiLiberto explained how the office has been very helpful to the Village of Caledonia in the past for numerous grants.

A **motion** was made by Trustee Cappotelli to approve the September 4, 2018 Board Meeting Minutes; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Trustees Boilard, Byrnes and Cappotelli

NAY: None

A **motion** was made by Trustee Boilard to approve the September 20, 2018 Board Meeting Minutes; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustees Boilard, Byrnes and Cappotelli

NAY: None

**Budget Amendments:** A **motion** was made by Trustee Boilard to approve the following Budget Amendments; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustees Boilard, Byrnes and Cappotelli

NAY: None

A2680 Insurance Recoveries \$1,666.75 & A1620.400 Building Contractual

A2705 Donations \$2,000 & A7110.400 Park Contractual

**Relevy 2018-2019 Villages Taxes:** Trustee Cappotelli with Trustee Byrnes moving for adoption, offered the following resolution:

NOW, THEREFORE, pursuant to Section 1442 of the New York State Real Property Tax Law, be it resolved that the Village of Caledonia requests collection of certain delinquent Village Taxes by the County of Livingston.

AYE: Mayor DiLiberto, Trustee Boilard, Byrnes and Cappotelli

NAY: None

The resolution was unanimously adopted and will be filed with the Livingston County Treasurer and the Clerk of the Livingston County Board of Supervisors on October 3, 2018.

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**2019 Election** – a **motion** was made by Trustee Boilard to approve the Certification of Offices for the 2019 March Election: (1) Trustee. Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Trustee Boilard, Byrnes and Cappotelli

NAY: None

**Public Forum:** Steve McIlwaine, Chairperson of the Zoning Board of Appeals discussed a variance request being considered by his board for an 8-foot fence on Ida's Lane. The appeal is due to a denial of building permit based on the Village Code allowance of no higher than a 6-foot fence. Neighbors of the Ida's Lane resident came out in support of the variance. Those present had no issues with the 8-foot fence meant to keep deer out of a garden. Steve explained that the ZBA has concerns over setting a precedent within the village if the variance is received. Additional residents desiring an 8-foot fence is a concern of theirs. The Zoning Board of Appeals will make a decision on Wednesday, October 10<sup>th</sup> at 7:00 p.m.

Deputy-Mayor O'Donoghue entered the meeting at 6:55 p.m.

**Clerk-Treasurer Ann Marie Grattan presented the September Clerk Report.**

Submitted were Budget Status Reports for General, Water, Capital and Trust & Agency Funds, a list of revenues and expenditures, the Financial Report, Department Supervisors payroll and contractual expense reports, the Water Reconciliation Report & Tax Reconciliation Report. A **motion** was made by Trustee Cappotelli to accept the report; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes and Cappotelli

NAY: None

**Barry Ganzhorn presented the September Matthews-MacKay Parks Report.** The parks were prepared for winter; tables moved, wrought iron railing wire brushed and painted, concrete pad washed, creek bed trimmed and the Matthews trail was cleared. Barry discussed the theft of park signs. The signs have been replaced twice. Barry asked the board to consider not replacing the signs due to the expense of it. There was concern among the board that not replacing the signs would take away from what the signs provide to visitors. A decision would be made at another time. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Byrnes seconded the motion

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes and Cappotelli

NAY: None

**Bills were audited and ordered paid:**

Abstract #599, General \$3,278.57 & Water \$735.49

Abstract #600, General \$35,033.75 & Water \$571.02

Abstract #427, Water \$15,154.63

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A **motion** was made by Deputy-Mayor O'Donoghue to approve the bills paid; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes and Cappotelli

NAY: None

**Water & Street Superintendent Chris Buckley presented the DPW Report for September.** 5,876,000 gallons of water was pumped. Both bacteria samples tested negative. New water meters continue to be installed. Chris met with engineers & MCWA regarding the new Mumford pump station for Monroe County Water. A home on Main Street will be demolished due to a past fire. The electrical conduit has been installed for the new Commons digital sign. Catch basins were installed on Center and Main Street. Crosswalks, parking lots and handicap spaces have been striped. Brush was picked up after the 9/21 storm. The leaf machine has been serviced and is ready for leaf pickup. Mowing continues as does work in the play area. A **motion** was made by Deputy-Mayor O'Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes and Cappotelli

NAY: None

A **motion** was made by Deputy-Mayor O'Donoghue to approve MRB Group to provide engineering services for the Leigh Street Drainage Improvements for a cost of \$3,120; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes and Cappotelli

NAY: None

**Mayor DiLiberto read the Police and SRO Reports for September.** There were 72 calls for service, 44 traffic tickets issued, ten Town of Caledonia assists, two accident reports and six arrests. There was a DWI arrest at 1 pm on Tuesday, a public lewdness arrest on North Street and the speeding motorcycle complaints have declined. Officer Passamonte is assisting Homeland Security. The SRO Report for September includes 20 calls for police services, five out-of-building assists, three classroom visits and three emergency drills. A **motion** was made Trustee Boilard to accept the reports; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O'Donoghue, Trustee Boilard, Byrnes and Cappotelli

NAY: None

**Michael Burnside presented the Code Enforcement Report for September.**

Violations were issued for overgrown lawn complaints and property maintenance.

Inspections continue for a home on Middle Road and four new homes on Spring Street.

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Michael has completed his first classes “Introduction to Code Enforcement Practices”. A **motion** was made by Deputy-Mayor O’Donoghue to accept the report; Trustee Cappotelli seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes and Cappotelli

NAY: None

**Draft Local Law Amending Chapter 202** – vehicle weight limit, tabled.

**2018 Village Court Grant Resolution:** Deputy-Mayor O’Donoghue made the following resolution with Trustee Cappotelli moving for adoption:

**WHEREAS**, the Caledonia Village Court is desirous to apply to the 2018-2019 Justice Court Assistance Program for a grant;

**WHEREAS**, an application requesting funding will be submitted for replacement of Village Office/Courtroom entry doors with handicap accessible features;

**NOW, THEREFORE, be it resolved**, that the Caledonia Village Court is authorized to apply for a grant and that Court Clerk, Julie Molisani is hereby authorized to execute the application and any and all other required documents related to the grant.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

**Mayor DiLiberto discussed** - the Village Association Meeting being hosted by us on Wednesday, November 14<sup>th</sup> and Hometown Holidays held on Saturday, December 1<sup>st</sup>.

**Executive Session** – a **motion** was made at 7:55 p.m. by Deputy-Mayor O’Donoghue to enter into Executive Session for legal purposes; Trustee Boilard seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

After some discussion a motion was made at 8:30 p.m. by Deputy-Mayor O’Donoghue to close the Executive Session; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

There being no further business, a motion to adjourn was made at 8:32 p.m. by Deputy-Mayor O’Donoghue; Trustee Byrnes seconded the motion.

AYE: Mayor DiLiberto, Deputy-Mayor O’Donoghue, Trustee Boilard, Byrnes & Cappotelli

NAY: None

Ann Marie Grattan  
Village Clerk-Treasurer