

**Village Board Meeting Minutes
September 1, 2015**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, September 1, 2015 at 6:30 p.m. at the Village Office.

Members Present: Mayor Debbie Davis, Deputy-Mayor Polly Nothnagle, Trustee Scott DiLiberto and Dorothy Grant-Fletcher, Code Enforcement Officer Tom Perkins and Mike Murphy, Park Supervisor Barry Ganzhorn.

A **motion** was made by Deputy-Mayor Nothnagle to approve the August 4, 2015 Board Meeting Minutes; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto and Grant-Fletcher
NAY: None

A **motion** was made by Deputy-Mayor Nothnagle to approve a Budget Transfer for A8560.100 Shade/Tree Personnel \$419.49 from A7110.100 Parks Personnel; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto and Grant-Fletcher
NAY: None

Open Forum: Dana Hilderbrant, Wildlife Technician for the NYS Department of Environmental Conservation discussed his recommendation to allow deer hunting at certain village locations. Mr. Hilderbrant outlined the high deer numbers, information on deer management assistance permits (DMAP), village variances and shooting from elevated platforms. The Village Board discussed past controversy and concerns regarding wounded deer, adjacent landowners, school properties and liability issues. The Village Board thanked Mr. Hilberbrant for presenting the information.

Village Justice Mark Riggi presented the Annual Court Audits. Trustee Grant-Fletcher recently conducted an audit of Judge Riggi and Judge MacKay's cash receipts books, cash disbursement books, bank reconciliations, dockets/case files, Department of Motor Vehicle reports, Division of Criminal Justice reports and Justice Court Fund reports. A **motion** was made by Trustee Grant Fletcher to approve the Annual Court Audits; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto and Grant-Fletcher
NAY: None

Judge Riggi discussed the state grant Court Clerk Julie Molisani is applying for. This year the village court will apply for new office signage.

2015 Village Court Grant Resolution: Trustee DiLiberto offered the following resolution with Trustee Grant-Fletcher moving for adoption:

WHEREAS, the Caledonia Village Court is desirous to apply to the 2015 Justice Court Assistance Program for a \$1,660 grant;

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WHEREAS, an application requesting funding will be submitted for new signage for the Village Office Buildings;

NOW, THEREFORE, be it resolved, that the Caledonia Village Court is authorized to apply for a grant and that Court Clerk, Julie Molisani is hereby authorized to execute the application and any and all other required documents related to the grant.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee Grant-Fletcher and DiLiberto
NAY: None

Ann Marie Grattan presented the Clerk-Treasurer Report for the month of August.

Submitted were Budget Status Reports for General, Water and Trust & Agency Funds. A list of revenues and expenditures was presented along with the Financial Report.

Department Supervisors received their current payroll and contractual expense reports.

There were four water waivers for 3154 Lehigh Street, 375 Center Street, 14/16 North Street and 2910 Main Street. A **motion** was made by Deputy-Mayor Nothnagle to accept the August Clerk Report and Water Waiver Report; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto and Grant-Fletcher
NAY: None

Trustee Grant-Fletcher recently conducted an audit of the Clerk-Treasurer's cash receipts, cash disbursements, reconciliations, deposits, accountability records and financial reports.

A **motion** was made by Trustee Grant-Fletcher to approve the Annual Clerk Audit;

Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto and Grant-Fletcher
NAY: None

Water & Street Superintendent Chris Buckley presented the August DPW Report.

NY Leak Detection surveyed the village and found four leaks. Sidewalk repairs began on State Street. The village crew assisted the county on River Road in Avon and the Town of Caledonia with a culvert on Sand Hill Road. Driveway aprons and top soil repairs

completed the Pamela Way and Stoney Oak Drive projects. Village parks continue to be maintained. A **motion** was made by Trustee DiLiberto to accept the report; Trustee

Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto and Grant-Fletcher
NAY: None

Trustee Jerry O'Donoghue entered the meeting at 7:35 p.m.

Chief Chapman presented the August Police Report.

There were 101 service calls, 47 traffic tickets, 13 town assists, two accidents and nine arrests. A **motion** was made by Trustee DiLiberto to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

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A **motion** was made by Trustee DiLiberto to purchase and payment of a police plate reader from Selex ES for \$11,590; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

(a grant has been awarded to cover \$10,000 in purchase costs)

A **motion** was made by Trustee DiLiberto to accept John Armitage's letter of resignation as a part-time Police Officer effective August 28, 2015; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

A **motion** was made by Trustee O'Donoghue to hire Evan Bruckel as a part-time Police Officer at \$18 per hour effective September 1, 2015; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Trustee DiLiberto, Grant-Fletcher and O'Donoghue

NAY: Deputy-Mayor Nothnagle

Barry Ganzhorn presented the Parks Report for August. The balance of the MacKay account remains unchanged. The gazebo was water sealed. A **motion** was made by Trustee Grant-Fletcher to accept the report; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Tom Perkins presented the Code Enforcement Officer Report for August. Permits were issued for a fence, pool deck, retaining wall and hot tub roof. Violation notices remain for property maintenance and an abandoned vehicle. A **motion** was made by Trustee O'Donoghue to accept the report; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Discussion regarding creating a local law to add new signage:

- 1) stop sign at the east side of Jennifer Lane
- 2) municipal parking lot sign at the Commons on Main Street
- 3) no parking sign from State Street (at the cemetery) to the south side of Park Place ending at the Mallaber residence 395 Park Place, tax map # 8.9 2-5

Village Attorney Ed Russell will present a local law at the October 6th board meeting.

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Executive Session – a **motion** was made at 8:22 p.m. by Trustee O’Donoghue to enter into Executive Session to discuss personnel; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O’Donoghue

NAY: None

After some discussion, a **motion** was made at 9:00 p.m. by Deputy-Mayor Nothnagle to close the executive session.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O’Donoghue

NAY: None

Bills were audited and ordered paid:

Abstract #350, Water \$13,237.56

Abstract #504, General \$1,948.70 & Water \$373.39

Abstract #349, Water \$15,263.48

Abstract #503, General \$37,281.33 & Water \$1,099.93

A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Trustee O’Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O’Donoghue

NAY: None

There being no further business, a motion was made by Trustee O’Donoghue at 9:01 p.m. to adjourn; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O’Donoghue

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer