

**Village Board Meeting Minutes
July 7, 2015**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, July 7, 2015 at 6:30 p.m. at the Village Office.

Members Present: Mayor Debbie Davis, Deputy-Mayor Polly Nothnagle, Trustee Scott DiLiberto, Dorothy Grant-Fletcher and Jerry O'Donoghue, Code Enforcement Officer Tom Perkins, Water & Street Superintendent Chris Buckley and Police Chief Dan Chapman.

Public Hearing: Clerk-Treasurer Ann Marie Grattan read the legal notice regarding Local Law #3-2015, Real Property Tax Law §485-n, a Residential and Commercial Exemption Program. A **motion** was made by Deputy-Mayor Nothnagle to open the Public Hearing at 6:30 p.m.; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None (Item tabled until Public Comment Period)

Bids: Clerk-Treasurer Ann Marie Grattan read the legal notice regarding the bidding for two Trek police bikes and a 2010 Crown Victoria vehicle. A **motion** was made by Trustee DiLiberto to open the bids; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

<u>2010 Crown Victoria</u>		<u>Trek bicycles</u>	
Curtis Fitts	\$1,500.00	Marc Chapman	\$ 50.00
Barry Ganzhorn	\$1,500.00	Julie Molisani	\$ 25.00
Tucker Callan	\$ 757.99	Jim Yerger	\$229.00
		Tom Nothnagle	\$ 50.00
		Richard Kaness	\$ 75.00
		Jake Davis	\$ 50.00

A **motion** was made by Dorothy Grant-Fletcher to accept Jim Yerger and Richard Kaness bids for the purchase of two Trek bicycles; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Due to the tie bid, a **motion** was made by Trustee O'Donoghue to rebid the 2010 Crown Victoria at the August 4, 2015 Board Meeting; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

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A **motion** was made by Trustee O'Donoghue to approve the June 2, 2015 Board Meeting Minutes; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

A **motion** was made by Trustee Grant-Fletcher to approve the June 29, 2015 Board Meeting Minutes; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee Grant-Fletcher & O'Donoghue

NAY: None (Trustee DiLiberto abstained due to his absence from this meeting)

Public Forum:

- Loretta Ziminski discussed plans to create a tribute garden for the community. It will be planted near the state residential home by the NYS Fish Hatchery. The Garden Club and other volunteers through school groups will be assisting with creating and maintaining the garden. Ms. Ziminski would like it to be a place for the community to come together and remember those that have passed.
- Guy Marble and Bill Hughes, residents of State Street voiced their concerns regarding the Bottle Redemption Center located near their homes. Their concerns are insects infecting the area and blocked sidewalks creating vision problems. Mayor Davis and Code Enforcement Officer Tom Perkins will look into their concerns and get back to them.

Bills were audited and ordered paid:

Abstract #499, General Fund \$13,302.94, Water Fund \$5,180.89

Abstract #346, Water Fund \$14,278.98

Abstract #500, General Fund \$60,713.51, Water Fund \$1,564.30

Abstract #347, Water Fund \$3,249.95

A **motion** was made by Trustee Grant-Fletcher to approve the bills paid; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Ann Marie Grattan presented the Clerk-Treasurer Report for the month of June.

Submitted were Budget Status Reports for General, Water and Trust & Agency Funds. A list of revenues and expenditures was presented along with the Financial Report. There was one water waiver for \$48.25 to 05-3066, Steve Riggi for an over-estimation of the basement water usage read. Also, 04-2786, Jonathan Barnes will receive 3 months to pay in full their large water bill due to a leak in their home. A **motion** was made by Trustee DiLiberto to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue NAY: None

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Chris Buckley presented the DPW Report for the month of June. Water distribution system jobs included stakeouts performed, reading water meters and repaired gutters and asphalt on Lehigh Street due to the winter water main break. Street jobs included chip sealing Iroquois Road, Brown Road, Ida's Lane, Cameron Place, Keenan Place and Clover Street. Also, patching was completed at the Commons and the Village office parking lots. Trees were trimmed, drainage ditch cleaned at Technology Place, storm brush was picked up and benches installed in the business district. Park and buildings were maintained. A **motion** was made by Trustee O'Donoghue to accept the report; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Chief Dan Chapman presented the Police Report for the month of June. There were 102 service calls, 43 traffic tickets issued, 10 town assists, one accident report and eight arrests. The new patrol car is in use and the speed trailer will be on village streets soon. The Police Department received certificates for the Babysitters Course from the Caledonia Fire Department and Dan Chapman received one for completing a class on death notifications. A **motion** was made by Deputy-Mayor Nothnagle to accept the report; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Chief Chapman discussed entering into a Service Agreement with Glen Hoehn to provide IT services to the Police Department for 18 months. The contract cost is \$1,125. Glen has experience with the county and state software as well as provides service to surrounding municipalities. A **motion** was made by Trustee O'Donoghue to approve Mayor Davis to sign the contract and pay Glen Hoehn \$1,125 for service up until December 31, 2016; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Barry Ganzhorn presented the Parks Report for the month of June. The balance of the MacKay account remains unchanged as no student received the Cal-Mum scholarship this year. No students met the qualifications of entering into the environmental field of study. Barry discussed trapping becoming an issue for two businesses in the village. Barry will work with the businesses until they become able to handle their own trapping problems. A **motion** was made by Trustee O'Donoghue to accept the report; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

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Tom Perkins presented the Code Enforcement Report for the month of June.

Permits were issued for a shed, two pools, bathrooms, a fence, a sign, a deck and pool building. Violation notices remain for a collapsed building, property maintenance and two abandoned vehicles. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

North Meadows/Jennifer Lane – Mayor Davis discussed the concerns a family has regarding the property they purchased at 1 North Meadows. Their driveway faces the entrance to North Meadows from Jennifer Lane. Their concern is their small children and avoiding an accident. Mayor Davis would like to place a stop sign on the east side of Jennifer Lane. This requires an amendment in the Village Code Book regarding signs. Chris Buckley will view the village for any additions signs that might be needed. Item tabled until August meeting.

3140 Lehigh Street - Mayor Davis received a complaint from a resident that the property may be in violation of the court order not to have items above the fence top. CEO Tom Perkins will check the area over.

Caledonia Recreation – the question arose as to who may join the summer park program. Mayor Davis discussed the issue with the village attorney. The park is public and open to anybody. The Recreation Committee however may determine and/or make a recommendation to the Village Board who can join the park program. In the past it has mostly been only Cal-Mum students or to those who pay taxes within the village or town. The Recreation Committee will discuss further. Item tabled.

Washburn Park Grant – a discussion continued among the board members as to whether they should move forward with the grant application. The grant is a 50/50 split and the village would need to match ½ of the costs involved. Due to the expense of the project and the pending reconstruction of Church Street, it was decided to not move forward with the grant at this time.

NYS Main Street Program Resolution - a Resolution by the Village of Caledonia approving and endorsing the Livingston County Development Corporation in its application to NYS Homes and Community Renewal for funding under the New York Main Street Program. Trustee DiLiberto offered the resolution with Trustee O'Donoghue moving for adoption,

WHEREAS, the Livingston County Development Corporation desires to apply for \$250,000 in financial assistance through the 2015 Consolidated Funding Application (CFA) under the New York Main Street Program; and

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WHEREAS, the application proposes funding to assist property owners to complete building renovations to downtown “main street” buildings on Main Street and State Street, as planned under the 2014 New York Main Street Technical Assistance Program; and

WHEREAS, the proposed funding will contribute to ongoing community revitalization efforts; and

WHEREAS, the grant application requires that the applicant obtain the approval and endorsement of the governing body of the municipality in which the project will be located.

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of the Village of Caledonia approves and endorses the 2015 New York Main Street application for assistance prepared and to be submitted by the Livingston County Development Corporation.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O’Donoghue

NAY: None

A **motion** was made by Trustee O’Donoghue to hire Michael Murphy as the Code Enforcement Officer and Bingo Inspector effective September 1, 2015; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O’Donoghue

NAY: None

Local Law #3-2015 Public Comment Period: no comments were made.

A **motion** was made at 8:37 p.m. by Trustee O’Donoghue to close the Public Hearing; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O’Donoghue

NAY: None

Resolution and order enacting Local Law #3-2015: the following resolution was offered by Deputy-Mayor Nothnagle with Trustee O’Donoghue moving for adoption:

WHEREAS, a resolution was duly adopted by the Board of Trustees of the Village of Caledonia on June 2, 2015 for a public hearing to be held on July 7, 2015 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, to hear all interested parties on a proposed Local Law #3-2015 Real Property Tax Law §485-n regarding a Residential and Commercial Exemption Program.

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WHEREAS, notice of said public hearing was duly advertised in the Livingston County Newspaper, the official newspaper of said Village of Caledonia, and

WHEREAS, said public hearing was duly held on July 7, 2015 at the Caledonia Village Hall, 3095 Main Street, Caledonia, New York, and all parties in attendance were permitted an opportunity to speak on behalf or in opposition to the Proposed Local Law, or any part thereof, and

WHEREAS, the Board of Trustees, after due deliberation, finds it in the best interest of said Village to adopt Local Law No. 3-2015.

NOW THEREFORE BE IT RESOLVED, that the Board of Trustees of the Village of Caledonia hereby adopts said Local Law No. 3 of 2015, Real Property Tax Law §485-n, a Residential and Commercial Exemption Program.

RESOLVED, that the Village Clerk is hereby directed to enter said Local Law in the minutes of this meeting and in the Local Law Code Book of the Village of Caledonia, and to give due notice of the adoption of said Local Law to the Secretary of State.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

There being no further business, a motion to adjourn was made at 8:40 p.m. by Trustee DiLiberto; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Ann Marie Grattan
Clerk-Treasurer