

**Village Board Meeting Minutes
May 5, 2015**

The Village of Caledonia Board of Trustees held a meeting on Tuesday, May 5, 2015 at 6:30 p.m. at the Village Office.

Members Present: Mayor Debbie Davis, Deputy-Mayor Polly Nothnagle, Trustee Scott DiLiberto, Dorothy Grant-Fletcher, Jerry O'Donoghue, Code Enforcement Officer Tom Perkins, Water & Street Superintendent Chris Buckley and Chief Police Dan Chapman.

Public Forum:

Rita Kaneally - business owner of Country Junction, along with other business owners on State and Main Street, discussed their concerns over parking. They would like 1 hour parking signs from 10 a.m. until 4 p.m. every day in front of their stores. The Village Board recommended the free village parking lot at the Commons across from most of their businesses. The Village Board will further discuss and respond at a later time.

A **motion** was made by Deputy-Mayor Nothnagle to approve the April 14, 2015 Board Meeting Minutes; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Budget Transfers: a **motion** was made by Trustee DiLiberto to approve the following Budget Transfers; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

F8330.400 P&F Cont \$165	from F8340.100 T&D Personnel
F8340.400 T&D Cont \$3,561.34	from F8340.100 T&D Personnel
F1440.400 Engineering Cont	from F8340.100 T&D Personnel
A1440.400 Engineering Cont \$122.50	from A1990.400 Contingent
A3120.400 Police Cont A3120 \$1,174.72	from A9015.800 Police Retirement
A5110.100 Street Personnel \$5,135.81	from A7110.100 Parks Personnel
A5110.200 Street Equipment \$1,609.96	from A5110.400 Street Cont
A5142.100 Snow Personnel \$110.60	from A6410.100 Xmas Personnel
A3120.130 PT Police \$864	from A3120.140 Police OT\$592.11 & A9015.800 Police Retirement \$271.89

As per the June 1, 2015 Budget, a **motion** was made by Deputy-Mayor Nothnagle to transfer \$5,000 from General Savings to General Equipment Reserve; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

May 5, 2015

Village of Caledonia

Clerk-Treasurer Ann Marie Grattan presented the Clerk Report for April.

Submitted were Budget Status Reports for General, Water and Trust & Agency Funds. A list of revenues and expenditures was presented along with the Financial Report and Department Reports for DPW, Police and Recreation. There was one water waiver for \$25 to 03-2156, Don Oltmann for a mix up of meters to two apartments. A **motion** was made by Trustee DiLiberto to accept the reports; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

A **motion** was made by Trustee O'Donoghue to approve Chris Buckley's remaining vacation hours on May 31, 2015 to be carried over for an additional 3 months; Trustee Grant-Fletcher seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Water & Street Superintendent Chris Buckley presented the DPW Report for April.

CHIPS funding will be slightly higher than anticipated. Unused sidewalk funds will roll into the fund balance and be appropriated back into sidewalks contractual beginning the new fiscal year. Installation of the water main on Lehigh Street was completed, stakeouts performed, hydrant markers removed and a service line was removed at the old Moonwinks Restaurant. Street sweeping has begun and trees planted on South Drive. The parks have been opened and mowing has started. The refrigerator at Tennant Park is broken and needs to be replaced. A **motion** was made by Deputy-Mayor Nothnagle to accept the report and replace the park refrigerator; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Police Chief Dan Chapman presented the Police Report for April. There were 104 service calls, 26 traffic tickets, 12 town assists, one accident report and six arrests. Chief Chapman completed Department of Homeland Security training; which was part of a bomb-making materials awareness program. A **motion** was made by Trustee O'Donoghue to accept the report; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

May 5, 2015

Village of Caledonia

A **motion** was made by Trustee O'Donoghue to declare two police bikes and police vehicle 301 as surplus property and schedule a bid opening on July 7, 2015 at 6:30 p.m.; Deputy-Mayor Nothnagle seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

A **motion** was made by Trustee O'Donoghue to accept Paul Flickner's letter of resignation effective immediately; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Barry Ganzhorn presented the Parks Report for April. The village was denied the tree grant from the Genesee Finger Lakes Chapter of the Air & Waste Management Association. Floyd Manley sprayed weeds and tilled at the Overlook. Ten boxwood bushes were planted and mulched. Lyme disease signs provided by the NYS Department of Health were hung at Spring Creek, the MacKay Park and Mathews Trails. A **motion** was made by Deputy-Mayor Nothnagle to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Tom Perkins presented the Code Enforcement Report for April. Permits were issued for two signs, a shed, bathroom, garage extension, garage and fence. Also, 258 North Street was granted a change of use conversion to be a daycare. Violation notices still remain for a collapsed building, abandoned vehicle, property maintenance and removal of a camper. Tom attended a four day codes conference at the RIT campus. A **motion** was made by Trustee Grant-Fletcher to accept the report; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Assessment Exemption Pursuant to Real Property Tax Law §485-n – tabled by the village attorneys until the June 2nd board meeting.

Blue Sky Tower proposed contract was distributed to the board members. The attorneys will have a complete contract ready for approval at the June 2nd board meeting. Item tabled.

May 5, 2015

Village of Caledonia

The Local Government Efficiency Grant Program – funding to local governments for planning and implementation projects that will provide cost savings through consolidation of services. The goal of the program is to reduce municipal expenses and property taxes by identifying new opportunities for financial savings.

Deputy-Mayor Nothnagle offered the following resolution with Trustee Grant-Fletcher moving for adoption:

WHEREAS, the Village of Caledonia desires to participate in a government efficiency plan,

WHEREAS, the plan will be fully implemented by the end of the local fiscal year beginning in 2017,

WHEREAS, cooperation agreements, mergers, efficiencies and/or shared services that are to be taken by the Village of Caledonia will result in the savings set forth in this government efficiency plan.

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is authorized to sign and certify that the Village of Caledonia agrees to undertake its best efforts to fully implement by the end of the local fiscal year beginning in 2017 the cooperation agreements, mergers, efficiencies and/or shared services specified in this plan.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

A **motion** was made by Trustee DiLiberto to approve Mayor Davis to sign easements for the culvert replacements on Mill Street; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Executive Session – a **motion** was made at 7:50 p.m. by Deputy-Mayor Nothnagle to enter into Executive Session to discuss personnel; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

After some discussion, a **motion** was made at 7:55 p.m. by Deputy-Mayor Nothnagle to close the Executive Session; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

May 5, 2015

Village of Caledonia

Recreational Personnel Hires: a **motion** was made to hire Jon Cappotelli, Stephanie Pullyblank, Jacqueline Carson and Alex Hall as Park Supervisors and to hire Everett Geiger and Ryan Bulter as Park Aids at the minimum wage rate of \$8.75 per hour; Trustee O'Donoghue seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Further discussions continued regarding limited parking on State and Main Streets.

There being no further business, a motion to adjourn was made at 8:45 p.m. by Trustee Grant-Fletcher; Trustee DiLiberto seconded the motion.

AYE: Mayor Davis, Deputy-Mayor Nothnagle, Trustee DiLiberto, Grant-Fletcher & O'Donoghue

NAY: None

Ann Marie Grattan
Village Clerk-Treasurer